

NOTICE TO AIRPORT CONSULTANTS

The City of Hays, Kansas (Sponsor) is hereby soliciting statements of qualifications and experience from qualified airport consultants for the Rehabilitation of Runway 4-22 and Reconstruction of Taxiway M within the Runway 4-22 Safety Area at the Hays Regional Airport (HYS) located in Hays, KS. They will be completed as one project and will include both design and construction with an estimated total project cost of \$4,800,000. Project funding is dependent upon the successful future receipt of funding under the FAA Airport Improvement Program (AIP), Bipartisan Infrastructure Law Program (BIL), and/or State funding programs. The Airport Capital Improvement Plan (ACIP) was prepared with the assistance of Burns and McDonnell. The documentation is available for review upon request.

The services to be provided may include, but are not limited to, preliminary design, final design, bidding, construction observation, and incidental special services such as geotechnical/subsurface investigations and topographic surveying.

A qualification-based selection process conforming to FAA Advisory Circular (AC) 150/5100-14, *Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*, will be utilized to select the most qualified firm. Fee information will not be considered in the selection process and must not be submitted with the statement of qualifications. Fees will be negotiated with the selected consultant upon availability of Federal funding for the project.

Selection Criteria will include:

1. Capability to perform all or most aspects of the project and recent experience in airport projects comparable to the proposed task.
2. Key personnel's professional qualifications and experience and availability for the proposed project; their reputation and professional integrity and competence; and their knowledge of FAA regulations, policies, and procedures.
3. Capability to meet schedules or deadlines.
4. Quality of projects previously undertaken and capability to complete projects without having major cost escalations or overruns.
5. Qualifications and experience of sub-consultants regularly engaged by the consultant under consideration.
6. Capability of a branch office that will do the work to perform independently of the home office, or conversely, its capability to obtain necessary support from the home office.
7. Ability to furnish qualified inspectors for construction inspection.
8. Understanding of the project's potential challenges and the Sponsor's special concerns.
9. Degree of interest shown in undertaking the project and their familiarity with and proximity to the geographic location of the project.
10. In meeting the Disadvantaged Business Enterprise (DBE) contract goal, evidence documenting that the consultant met the DBE goal, or by documenting that it made adequate good faith efforts to meet the DBE goal.

11. Capability to conduct a Value Engineering (VE) study for projects that are particularly complex or have unique features.

The Sponsor intends to short-list up to three (3) of the highest rated firms based on the submittals and conduct phone, informal, and/or formal interviews.

Any subsequent contract with the City of Hays will be subject to the provisions of Section 2-576 through 2-580 of the City of Hays, Kansas, Code of Ordinances and is subject to applicable Federal Contract Provisions. These Federal Contract Provisions are found on the FAA's website at:

https://www.faa.gov/airports/aip/procurement/federal_contract_provisions/

Statements must be concise and contain no more than twenty-four (24) pages of material (12 sheets, double-sided). This excludes the front and back covers, the two-page cover letter (1 sheet of paper, double-sided), table of contents, section dividers, and resumes. Consultants must submit five (5) hard copies of their Statement and a PDF of their Statement (submitted via email) to the following person:

Jamie Salter, Airport Director
Hays Regional Airport
3950 E 8th St
Hays, KS 67601
jsalter@haysusa.com

All statements must be received by 5:00 p.m. on March 30, 2023. Statements received after this deadline will not be considered. The Sponsor reserves the right to reject any and/or all Statements. Submittals will become property of the Sponsor.

Statements are to be provided in a package marked with "Airport Statement of Qualifications" in the lower left-hand corner and the sender's name and address in the upper left-hand corner. Please make the email subject line: "Airport Statement of Qualifications" and request delivery/read receipts to confirm it was received on time.

All questions must be submitted via email to the above contact by 5:00 p.m. on March 20, 2023. Answers will be sent via reply email no later than 5:00 p.m. on March 23, 2023. For more information, please contact Jamie Salter at jsalter@haysusa.com or (785)628-7370.